



FAMILY LAW INFORMATION SHEET

For all cases filed after September 1, 2013, the Court will hold periodic hearings (called Case Management Conferences) to monitor your progress in finalizing your case (i.e., obtaining a final judgment). To do so, the Court will set “milestones” which must be completed to have your case finalized. At the Case Management Conferences, the Court will check the status of your completion of these milestones and may set deadlines for you to complete these milestones. The first Case Management Conference will occur within the first 6 months of the case being opened, but they may occur more frequently as the Court deems appropriate.

The milestones are set forth on the checklist on the reverse of this page. For more information on how to complete these milestones, please visit the Court’s website at: <https://www.eldorado.courts.ca.gov/> and the brochures made available by the Court on the legal progress. You also are encouraged to contact the Family Law Facilitator’s Office and take advantage of the following free workshops and assistance.

Important Disclosure:

The programs and services described below are available to all parties in a case. Neither the Family Law Facilitator nor any of the program staff represent any of the parties in a case. No attorney-client relationship is created between any party and the Facilitator or other program staff as a result of these services. Communications between parties and program staff are not confidential. The staff can only provide information and education, not legal advice. To receive legal advice, one must hire a private attorney.

Workshops:

The Family Law Facilitator’s Office offers free workshops on the following topics:

- Beginning a Divorce
- Preparing the Declarations of Disclosure
- Family Law Trial Preparation

Please Note: Workshop dates and times for both Placerville and South Lake Tahoe Locations are noted on the Family Law Facilitator’s Monthly Schedule for each location. Please visit the Court’s website at: <https://www.eldorado.courts.ca.gov/self-help/workshops-family-law-facilitator> for the schedule and more information.

Family Law Facilitator’s Office:

Please Note: Individuals are assisted and voicemail messages and/or emails will be returned, on a first-come, first-serve basis. **Before visiting in person**, please check the Facilitator’s monthly schedule on the Court’s website for walk-in hours and call-in hours: <https://eldorado.courts.ca.gov/>.

**Placerville
Family Law Facilitator’s Office**
Lisa Kindel: Family Law Facilitator
Karissa Player: Paralegal
495 Main Street
Placerville, CA 95667
(530) 621-5098
selfhelp@eldorado.courts.ca.gov

**South Lake Tahoe
Family Law Facilitator’s Office**
Jody L. Schutz: Paralegal
1354 Johnson Blvd., 1st Floor
South Lake Tahoe, CA 96150
(530) 573-3066
sltselfhelp@eldorado.courts.ca.gov

Walk-In Hours:

Tuesdays: 9:00 a.m. to 12:00 p.m.
Thursdays: 9:00 a.m. to 12:00 p.m.

Walk-In Hours:

Tuesdays: 10:00 a.m. to 1:00 p.m.
Wednesdays: 1:00 p.m. to 3:00 p.m.
Thursdays: 8:30 a.m. to 10:30 a.m.

Mondays: CLOSED

Fridays: Office Closes at 12:00 p.m.

FAMILY LAW CASE MILESTONES CHECKLIST

The following checklist can be used to track your progress in completing the milestones necessary to finalize your case. Some of the milestones below may not apply to your particular case, depending on the circumstances. You are encouraged to seek legal counsel or take advantage of the free self-help services offered by the Family Law Facilitator if you need help.

Milestone:	Completed:
<input type="checkbox"/> Service of Summons and Petition (Form FL-115) <ul style="list-style-type: none"> To be completed and filed within 60 days of filing of petition 	
<input type="checkbox"/> Filing of Response (Form FL-120) <ul style="list-style-type: none"> To be completed within 30 days of service of petition <p style="text-align: center;">OR</p> <input type="checkbox"/> Entry of Default (Form FL-165) <ul style="list-style-type: none"> To be completed within 90 days of service of petition (if no response has been filed) 	
<input type="checkbox"/> Establishment of Custody and Visitation Orders (if there are minor children)	
<input type="checkbox"/> Service of Preliminary Declaration of Disclosures and Filing of FL-141 (Forms FL-140, FL-141, FL-142, FL-150) <ul style="list-style-type: none"> To be completed within 60 days of filing of petition for Petitioner To be completed within 60 days of filing of response for Respondent 	
<input type="checkbox"/> Disclosure of Witnesses (including experts), Documents and other Evidence	
<input type="checkbox"/> Service of Final Declaration of Disclosures and Filing of FL-141 (Forms FL-140, FL-141, FL-142, FL-150) <ul style="list-style-type: none"> To be completed at least 45 days prior to the initial date of trial <p style="text-align: center;">OR</p> <input type="checkbox"/> Waiver of Final Declaration of Disclosures (Form FL-144) <ul style="list-style-type: none"> To be completed if both parties agree to waive the final declaration of disclosures requirement 	
<input type="checkbox"/> Request for a Trial Date (Local Form F-5) <p style="text-align: center;">OR</p> <input type="checkbox"/> Filing of Final Judgment and Settlement Agreement (Form FL-180 and attachments)	
<input type="checkbox"/> Statement of Issues, Contentions, and Proposed Disposition of the Case (Local Form F-92) <ul style="list-style-type: none"> To be completed at least 10 days prior to the Mandatory Settlement Conference 	